

Rental History Request

THIS RENTAL HISTORY REQUEST IS FROM		
Property Name:	Fax Number:	
Property Address:		
Property Office Phone Number:		
THIS RENTAL HISTORY REQUEST IS TO		
Property Name:	Fax Number:	
Attention:		
Message:		
RENTAL HISTORY REQUEST		
To Whom It May Concern:		
The resident _____ who lives/lived on your property at this address _____ has applied to lease an apartment home at _____. We are requesting your assistance in answering the questions listed below. Please also see the signature of the applicant authorizing the release of this information. Please fill out this form and fax it back to the number listed above. Your assistance is greatly appreciated.		
AUTHORIZATION TO RELEASE RENTAL HISTORY INFORMATION		
I _____ hereby authorize any former landlord to provide the information requested below to _____ for the purpose of verifying my rental history.		
Signature	Printed Name	Date
INFORMATION REQUESTED		
For what time period was this person a resident at your property? From ___/___/___ To ___/___/___		
Was proper notice to vacate given? _____ Yes _____ No		
Had this person's lease expired at the time he/she vacated your property? _____ Yes _____ No		
What was the rent amount per month? \$ _____		
Were this person's obligations paid as agreed? _____ Yes _____ No		
Current Balance Due \$ _____		
Number of late payments: _____		
Number of payments over 30 days late: _____		
Number of NSF checks: _____		
Was this person ever in jeopardy of being evicted from your property? _____ Yes _____ No		
Please list the number and type of pets this person owned while at your property		
Comments:		

Completed by: _____ **Signature:** _____ **Date:** ___/___/___

Thank you very much for your time.